



Sourcing Northwest

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www.sonoinc.com/fundraiser



WINTER FUNDRAISER KIT. We've put together a program to help make your Fundraiser organized, simple and successful. You get as many colorful product sheets as you need - these are attractive, clear and simple for kids to use - they're also customized with your organization's name, and they're designed to make your record keeping accurate and simple. If you need more, we'll send them to you, or you can always download them from our website and print them as needed. In addition we provide an Organizer Master Sheet, to help you record each individual's sales, and to help you sort out the product shipment in December at delivery time. **EASY AS 1 - 2 - 3:**

1) FUNDRAISER PRODUCT SHEETS - these sheets make a clear and attractive presentation of the products your fundraiser offers. They make it easy for your fundraiser to sell and easy for your supporters and customers to buy. Each Product Sheet has a simple and convenient order form. Individual fundraisers use these to make sales and collect funds, which they then turn over to the Fundraiser Organizer. We will send you as many printed copies as you need. Or, download them from our website and print them on your own.

2) ORGANIZER MASTER SHEETS - This sheet is designed to make your job accurate and as simple as possible. After you collect filled-in Product Sheets from individual fundraisers, organize them all on this sheet. For example, add up all the sales from "Jimmy Bael" and enter them on one line of the Organizer Master Sheet. Then enter the totals for each of the other individual fundraisers, one per line. When you receive your order delivery in December, this sheet will make it easy to divide up and distribute the products. Total up all sales on the bottom of the sheet and transfer those totals to the Final Order Form (below).

3) FINAL ORDER FORM - Transfer the totals from the bottom of your Organizer Master Sheet onto the Final Order Form. Calculate totals. **Notice these prices are your wholesale prices.** Add up subtotal, add freight/delivery charge (using instructions) and figure Grand Total. Pay this amount by check, cash, Money Order, Credit card or Debit card. After you pay this amount, **all the money you have left is your fundraising profit!**

Order Form

Name	Address, Zip Code, Phone Number	1	2	3	4	5	6	7	8	9	Total \$	Print
Bob Roberts	16 Main St., Bellevue, WA	2	2								105	cash
D. Martin	232 Clover - 425-8706										110	check
Totals											215	

Order Form

Phone	Fundraiser's name and contact	1	2	3	4	5	6	7	8	9	Total \$	Print
206-222-2220	Jimmy Bael	2	1								215	cash
206-222-2220	Sam Joseph	1	3								150	cash
206-222-2220	Tod Hunter	12		8		1					515	cash
206-222-2220	Jeremy Wolfson	9	5	2							435	cash
206-222-2220	Mike Dubbs			10							300	cash
206-222-2220	Taylor Albert	3	1								30	cash
Totals											215	

FINAL ORDER FORM

Your Name: Bob Roberts Telephone: 221-2124ax
 Organization Name: BSA #1287 E-mail: bob@4200.com
 Address: Juniper Lane, Mt. Vernon WA

Item #	Wreath Type	Quantity	x Price	= Extended Price
#1	20" Noble Fir Wreath	24	x \$12.50	300
#2	20" Deluxe Mixed Wreath	10	x \$15.00	150
#3	15 foot Cedar Bough Garland	15	x \$14.00	210
#5	Holiday Potpourri Assortment (3 potpourries)	8	x \$12.00	96
#5	Reed Diffuser - Christmas Tree Scent		x \$5.00	
#6	Reed Diffuser - Peppermint Ribbon	3	x \$5.00	15
#7	Reed Diffuser - Holiday Home	1	x \$5.00	5
#8	Reed Diffuser - Christmas Cookie		x \$5.00	
#9	Reed Diffuser Special - All four only \$45.00	1	x \$15.00	15
Subtotal				791.00
Shipping/Delivery				79.10
Grand Total				870.10

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 Or, contact us for printed copies of these sheets